

ALONE WE CAN DO SO LITTLE, TOGETHER WE CAN DO SO MUCH MORE

THORN HILL PLC PROJECT 2023



**THORN HILL
EDUCATION CENTER**

Abstract

Thorn Hill's Bourbon & Jackson Counties created Workplace Literacy programs. Partnering with school districts, they were able to create training programs for Para Educators and Food Service employees. Both districts were able to train employees and gained 12 WPL MSGs during the process. 100% of students were successful in completing these programs.

Introduction

Thorn Hill Adult Education developed a Work Place Literacy Program in Jackson County and in Bourbon County. Jackson County Adult Education is housed on the campus of Jackson County Schools so they partnered with the Board of Education to train Para Educators for the school district. This was a task they'd completed for the district before but had never received MSGs for the task.

Bourbon County Adult Education partnered with Bourbon County Schools to train cafeteria workers with the Kentucky One Training. This project was embraced by the school district, easing their load of trainings for employees.

2023 PLC goals included:

- **Improve student performance by increasing MSGs**
- **Provide job opportunities for our students**
- **Provide job candidates for strategic partners**
- **Build relationships with strategic partners by providing trainings for them.**

MSGs 2020 - 2023



#MSGs

MSGs increased significantly in 2023 over years 2021 and 2022 but did not rise to the number achieved in 2020.

Product Description & Motivation

For our PLC project, we brainstormed projects we were involved in that could be transformed into a WPL program. Jackson County came up with Para Educator Training. They met with the Superintendent of Jackson County schools to plan and execute this training. Bourbon County had read about a WPL plan that might work in their district so they set up meetings with school personnel to develop a plan for execution of Kentucky One training for school cafeteria employees. KYAE Instructors and strategic partners met several times to develop execution plans for these successful programs.

- **PLC Project At A Glance**
 - PLC Sprint 1- Gain knowledge about IET & WPL programs. Begin research of established successful programs. Look at activities already in action that could be transformed into IET/WPL programs. Think about strategic partners we could pair with to create successful programs.
 - PLC Sprint 2-Share ideas about IET/WPL research and begin our path for creating a plan for approval. Meet with partners to develop need and plan execution. Complete IET/WPL Planning Tool. Work with PLC Coach on IET/WPL Planning Tool Submission
 - PLC Sprint 3-With approval and program initiation, begin program execution. As programs take off, take a look at how things are progressing. Discuss roadblocks and make changes as needed for success. No changes needed at this time.

Jackson County's KPA program begins with referrals from the BOE. Students are given a study guide and classes are provided to gain the knowledge needed to pass the KPA with 80% accuracy. Milestones of the program include completing the study guide and/or KPA exam with 80% accuracy.

Bourbon County's Food Service program begins with referrals from the Bourbon County Schools Director of Food Service. Students attend three 4 hour sessions to view Kentucky One Training videos as well as training sessions to reach milestones such as professionalism, understanding policies and procedures as well as safety plans of action.

Baseline & Goal

We looked at MSG data over the last 3 years. We chose last year's MSG total as our baseline due to the wide range between the data. Our baseline was 89. Our goal was to improve MSGs by 10% over last year's MSG total. We projected a 10% gain over our baseline which brought our 2023 MSG goal to 98. We then calculated a prorated goal for our reporting time. Our prorated goal for the end of April 2023 was 82 with a stretch goal of 90. On May 15, 2023 our data shows that we have 127 MSGs; therefore, we met and exceeded our prorated, stretch and 2023 goal.

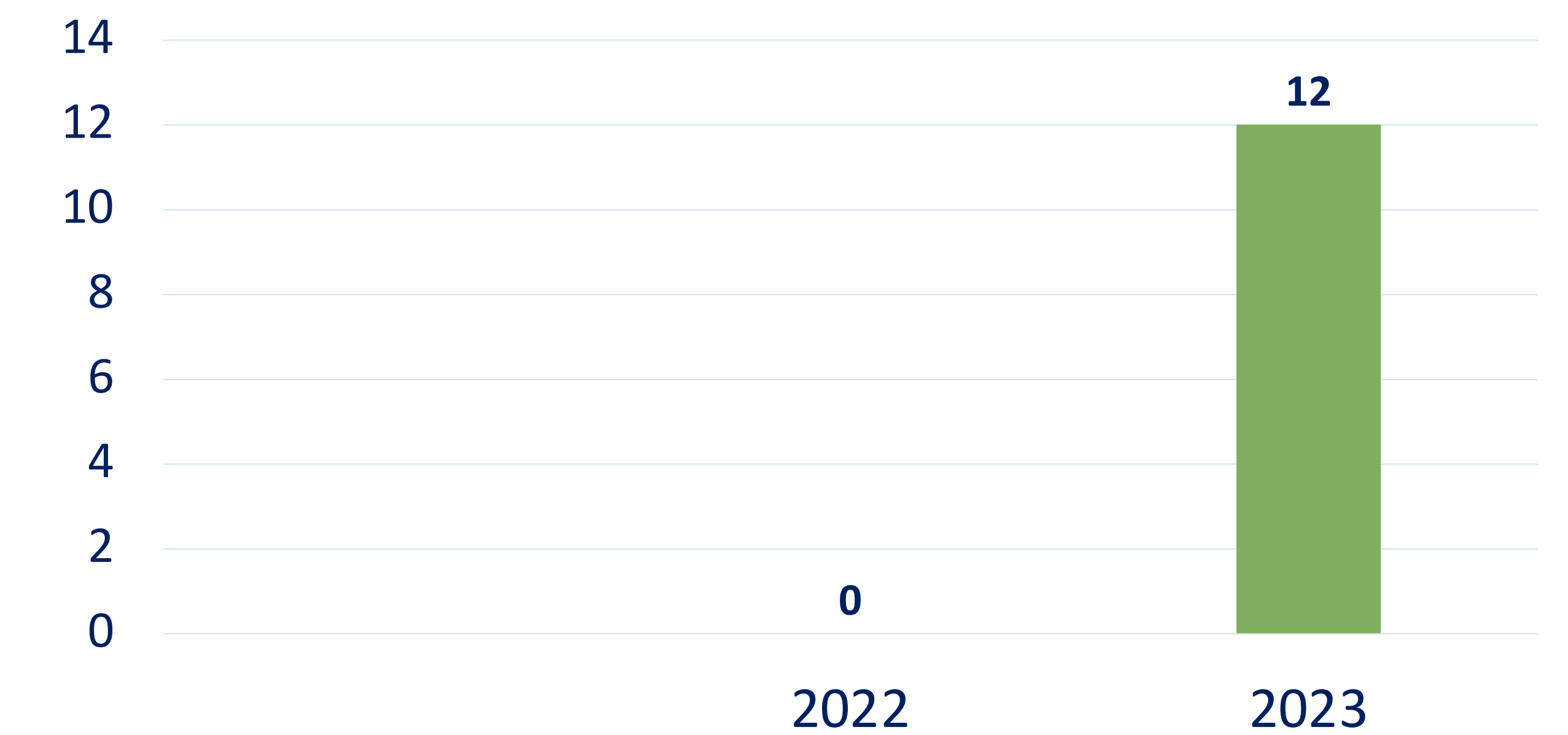
	2020	2021	2022	BASELINE	+10% GAIN	2023 GOAL	PRORATED GOAL 4/30/2023	2023 PERFORMANCE 5/15/2023
MSGs	203	90	89	89	9	98	82	127

Results

We were able to gain 9 MSGs through the Para educator WPL program. This number should increase dramatically next year because para educators are normally trained at the beginning of the school year. Since we started our program later in the school year, we didn't receive as many students as hoped.

We were able to train 3 cafeteria employees through the Kentucky One Training. This number is low due to getting started late in the year. We anticipate more MSGs with this program next year because the bulk of these will need training at the beginning of the school year.

WPL/IET MSG Total
2022 vs 2023



Discussion

We exceeded our 2023 MSG goal. We were able to exceed a 10% gain over last year's MSG totals. Due to Covid, the 2020-2022 numbers were lower than usual but this year brought back more "normal" student flow and helped us reach our goal, along with the addition of new programs. Working with partners to reach goals for both sides has been very satisfying. Teamwork can make all the difference.

Conclusions

Our WPL programs were successful this year with 12 MSGs gained through these programs. We expect even greater success next year as we get our programs started earlier in the school year. We have our goal set at 25 MSGs per program for a total of 50 MSGs through our WPL programs. Also, we will continue to brainstorm ideas and strive to create more programs to increase our MSGs even more.

References & Acknowledgements

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References: PLC Resources:
<https://docs.google.com/document/d/1SRz9X8VLuJGXambf1aTBWGIIf6p4lVec-Bgjbhnnvk/edit>