

# Resource Registry

This list of suggested resources is provided as a starting point for Career Navigators. As resources vary in each individual county and area, Navigators should add to and customize this list for their use with students.

## 2-1-1

A free and confidential referral and information service to help people find the local resources they need. Available 24 hours a day, seven days a week. Powered by United Way Worldwide.

- [www.211.org](http://www.211.org)

## Benefind

Allows Kentucky families to easily access public assistance benefits and information 24/7. Includes resources for child/adult protective services, childcare, adoption and foster care, domestic violence prevention, food stamps (SNAP) and Medicaid.

- <https://benefind.ky.gov>

## College and Career Navigator Reference Guide (Colorado)

How-to manual of templates and worksheets.

- <https://www.cccs.edu/wp-content/uploads/documents/CCNReferenceGuide.pdf>

## Department for Community-Based Services

Provides family support; childcare; child and adult protection; eligibility determinations for Medicaid and food benefits; and administration of an energy cost-assistance program.

- <https://chfs.ky.gov/agencies/dcbcs/Pages/default.aspx>

## FAFSA (Free Application for Federal Student Aid) (Also see KHEAA)

Form used to apply for federal or state financial aid for college or grad school.

- <https://fafsa.gov>

## Family Resource and Youth Service Centers

FRYSCs help remove non-academic barriers to learning as a means to enhance student academic success.

- Regional map and contact information at:  
<https://chfs.ky.gov/agencies/dfrcvs/dfrysc/Pages/regions.aspx>
- <https://chfs.ky.gov/agencies/dfrcvs/dfrysc/Pages/default.aspx>

## Finding True North: The Role of the Navigator (3-hour, free self-paced online course):

Introduces the core functions and responsibilities of a Navigator.

- <https://elearning-worldwide.coursestorm.com/course/finding-true-north-role-of-the-navigator?search=finding+True+north>

# Resource Registry

## Focus Career

Explore careers and education

- Job search (match resumes to jobs)(match jobs to education and salary levels, internships and work availability, occupation and industry and emerging/high-growth sectors)
- <https://focuscareer.ky.gov>

## Government Assistance Programs for Adults Returning to School

- Child Care Assistance Program (CCAP)
  - <https://chfs.ky.gov>
- Commission on the Deaf and Hard of Hearing
  - <https://www.kcdhh.ky.gov>
- Defense Activity for Nontraditional Education Support (DANTES)
  - [www.dantes.doded.mil](http://www.dantes.doded.mil)
- The Emergency Food Assistance Program (TEFAP)
  - <https://www.fns.usda.gov/tefap/emergency-food-assistance-program-tefap>
- Kentucky Assistive Technology Service (KATS) Network
  - [www.katsnet.org](http://www.katsnet.org)
- Kentucky Children's Health Insurance Program (KCHIP)
  - <https://kidshealth.ky.gov/Pages/index.aspx>
- Kentucky Transitional Assistance Program (KTAP)
  - <https://www.benefits.gov/benefit/1215>
- Kentucky Works
  - <https://www.kyworks.com>
- Low-Income Home Energy Assistance Program (LIHEAP)
  - <https://www.acf.hhs.gov/ocs/programs/liheap>
- Medicaid
  - <https://www.medicaid.gov>
- National Guard Bureau
  - [www.nationalguard.mil](http://www.nationalguard.mil)
- Office for the Blind
  - <https://kcc.ky.gov/Office-for-the-Blind/Pages/default.aspx>
- Ready to Work (RTW)
  - [https://kctcs.edu/degrees\\_training/initiatives/ready\\_to\\_work/](https://kctcs.edu/degrees_training/initiatives/ready_to_work/)
- Supplemental Nutrition Assistance Program (SNAP)
  - <https://www.fns.usda.gov/snap/supplemental-nutrition-assistance-program-snap>
- Veterans Upward Bound Program
  - <https://www2.ed.gov/programs/triovub/index.html>
- Work and Learn (veterans)

# Resource Registry

- <https://www.vets.gov/education/work-learn>

**Guide and Tools for Navigators (Skill-up Washington):** Offers guidance and tools for navigators to walk students through various steps in the transition process.

- <https://skillupwa.org/resources/guide-and-tools-for-navigators/>

**Integrating Career Awareness into the ABE and ESOL Classroom curriculum guide (NCTN)**

For use by instructors and/or navigators in guiding students through the entire process of career exploration and planning.

- <http://collegetransition.org/docs/ICAcurriculumguide.pdf>

## Kentucky Career Center

- Labor market information
- Résumé' assistance
- Local Workforce Development Areas (LWDAs)
- <https://kcc.ky.gov>

## Kentucky Career Readiness Certificate (KCRC) (Also see WIN)

The KCRC is a credential based upon assessments that substantiate to employers that an individual possesses the basic workplace skills required for 21st-century jobs.

Even if an individual has a high school diploma, or GED or a postsecondary degree, the KCRC further verifies that the worker can handle tasks that are common and vital in today's workplaces.

- <https://kcc.ky.gov/Pages/National-Career-Readiness-Certificate.aspx>
- <https://www.wincrsystem.com/>

## Kentucky Center for Statistics

- County-specific average employment by industry
- Kentucky Career Profiles (150 occupations)
- Statewide and local workforce area employment and wage estimates
- <https://kystats.ky.gov>

## Kentucky Community and Technical College System (KCTCS.edu)

- Partners from 16 colleges on 70 campuses throughout the state
- Accelerating Opportunity Kentucky (earn GED while enrolled in college classes)
- Career Assessment Centers
- <https://www.kctcs.edu>

## Kentucky Council on Postsecondary Education (CPE)

Home agency of KY Skills U

- Overview of Career Navigation program, including goals and objectives
  - Program logistics/HR/Performance expectations and metrics



# Resource Registry

- <https://cpe.ky.gov>

## Kentucky Essential Skills Certificate (KESC) (Also see WIN)

The KESC certifies that an individual has successfully completed coursework in communicating effectively, conveying professionalism, promoting teamwork and collaboration and thinking critically and solving problems.

- <http://kyae.ky.gov/employers/employabilitycertificates.html>
- <https://www.wincrsystem.com/>

## Kentucky Federation for Advance Manufacturing Education (KYFAME)

Career pathways and apprentice-style education programs

- <https://kyfame.com>

## Kentucky Higher Education Assistance Authority (KHEAA) (kheaa.com)

- <https://kheaa.com>
- Federal and state student financial aid programs
  - Work Ready Kentucky Scholarship Program
- Free Application for Federal Student Aid (FAFSA)
- Financial literacy
- Outreach services
  - College Info Road Show (mobile classroom)
  - Publications (including *Adults Returning to School* and *Surviving College for Adults*)
    - *Getting the Facts*
  - Regional Outreach Counselors (college fairs, presentations, FAFSA verification help)
    - Kentucky College Coaches (partners in 30+ high schools in the state)
  - Website (tools for planning and paying for college and for college access staff)

## Kentucky Labor Cabinet

Apprenticeships leading to journeyman certificates in skilled trades

- <https://labor.ky.gov>

## KnowHow2Transer

Learn how courses transfer by searching course catalogs to view equivalencies

- <https://knowhow2goky.org>

**KY Skills U Employability Standards:** Navigators and instructors can collaborate on planning activities and classroom lessons using the standards and teaching strategies.



# Resource Registry

- <http://kyae.ky.gov/educators/emplystndrds/index.html>

**KY Skills U Lesson Bank:** Navigators and instructors can collaborate on workshops and classroom lessons on topics such as student retention and persistence and employability and career sectors.

- <http://lessonbank.kyae.ky.gov/>

**KY Skills U Orientation and Intake Activities:** Includes templates and activities drawn from research and best practices to foster student goal setting and persistence, such as, career pathway plan, student survey, barrier busters and support strengtheners.

- <http://kyae.ky.gov/educators/orientationintake.html>

**KY Skills U Student Persistence and Retention Framework:** Provides research and strategies targeted to adult student retention and persistence, aligned with LINCS AE Teacher Competencies. Focus of 2018-18 KY Skills U Professional Learning Communities.

- <http://kyae.ky.gov/educators/pd19/StudentPersistenceRetentionFramework.pdf>

**Navigator Resources for MN Pathways to Prosperity:** Resources from the MN Department of Employment and Economic Development to help navigators strengthen their programs.

- <https://mn.gov/deed/programs-services/adult-career-pathways/pathways-prosperity/practitioner/navigators.jsp>

**Occupational Outlook Handbook:** Resource from the U.S. Bureau of Labor Statistics that provides career information on duties, education and training, pay and outlook for hundreds of occupations.

- <https://www.bls.gov/ooh/home.htm>

## TRiO Programs (U.S. Department of Education)

- Educational Opportunity Centers, Student Support Services, Talent Search and Veterans Upward Bound
- <https://www2.ed.gov>

## U.S. Census Bureau (census.gov)

- American Community Survey
  - Median earnings based on education compared to unemployment rate
- <https://census.gov>

## Workforce Innovation and Opportunity Act (WIOA)

- <https://www.doleta.gov/wioa>

## Work Ready KY Scholarship



# Resource Registry

Helps Kentucky students afford an industry recognized certificate, diploma or Associate in Applied Science.

- <https://workreadykentucky.com>

## **Worldwide Interactive Network (WIN)**

Source for online career and college readiness instruction, resources, and assessments including academic and essential soft skills. KY Skills U, in partnership with the Kentucky Department of Workforce Investment, contracted to provide access to the WIN courseware and assessments through 2025, at no charge to individuals who are eligible for services through their local Skills U center.

- <https://www.winlearning.com>